

Robbinsdale United Church of Christ

Position Description

Summary: To provide a pastoral presence for the unique needs of the children and families of the church. Live by example a faith of love for ALL people. Identify, support and facilitate the gifts of church members to provide an environment of faith formation. See to the needs and details of the program. Communicate regularly with all involved.

Work In Cooperation With:

- Our Pastor and Teacher (directly accountable)
- Our Bible Adventures Leadership Team
- The Members of our Congregation
- Our Music, Office and other staff members.

Time Commitment: 15 hours per week (Sunday required, all others negotiable)

Finances: Provided through Church Budget

\$25 per hour

12 Months a year (with two weeks of Vacation and two weeks of education leave.)

Detailed Job Description:

☺COORDINATE overall Faith Formation for Children from (birth to 5th grade)

☺EMPOWER THE LAITY TO DO MINISTRY.

☺COORDINATE WITH THE PASTOR as needed; meet regularly at staff meetings to share needs, plans, and ideas.

☺BIBLE ADVENTURES LEADERSHIP TEAM: Guide and support their ministry for our children and their families

☺RECOMMEND CURRICULA: By consulting with the Bible Adventures and Pastor, help teachers create, design, or select curricula.

☺ SUPPORT & ASSIST WORKSHOP LEADERS

- ENLIST WORKSHOP LEADERS by encouraging congregants to use their gifts and talents.
- Provide TRAINING & SUPPORT for volunteer ministers as needed.
- Inform & enlist volunteer ministers and in LEADERSHIP TRAINING opportunities in the denomination and on local, state and national levels.
- Assist and publicize community-training events as they arise.
- ACQUIRE AND CATALOG RESOURCES such as audio-visuals and other teaching aids.

☺ PROVIDE PROGRAM SUPPORT

- COORDINATE CHILDREN'S SERMON TIME: Coordinate leaders for the Sunday children's time.
- (OPTIONAL) COORDINATE VACATION BIBLE SCHOOL.
- ASSIST SPECIAL PROGRAMS: Plan and assist children's worship, holiday programs, service projects, church school carnival, Gathering Sunday, and others recommended by the Bible Adventures Leadership Team.
- SUPERVISE and GUIDE staff and program for the nursery.
- PROMOTE FAITH FORMATION FOR ALL AGES: Work with the church office to inform the church as a whole of what is happening in Faith Formation via the bulletin, church calendar, bulletin boards, internet, etc.
- Provide PASTORAL CARE AND OUTREACH for children and their families as needed.
- PARTICIPATE IN CONTINUING EDUCATION: Attend conferences, support and training events - particularly those provided by Minnesota Conference, UCC.

Qualifications

- ◆ A person who practices and displays a personal Christian faith.
- ◆ A person who is committed to the faith formation ministries of the local church.
- ◆ A person who has some theological education/training and/or is intellectually curious about her or his faith.
- ◆ A person who supports and teaches the United Church of Christ mission and identity.
- ◆ A person who will seek to maintain a co-operative relationship with the Minnesota Conference, UCC and the national setting of the United Church of Christ.
- ◆ A person who will endeavor to fulfill The Church Educator's Code of the United Church of Christ

Position Available

Robbinsdale United Church of Christ Seeks a Minister for Children and Families.

Robbinsdale United Church of Christ has a thriving children's ministry program. We seek someone passionate about faith formation who is either experienced in Progressive Christian Education or is deeply committed to learning more. This person will be called to provide a pastoral presence for the unique needs of children and their families. This is a 12 month 15 hours a week position. We celebrated the involvement of over 40 adult and youth volunteers in each of the last two years. Over half of our new families in the past few years have been families with children. In addition, we have an exciting faith formation program for adults as well. We are seeking a person who is passionate and creative and loves the energy and chaos of children. Would you like to explore a conversation about your passion and our need? Please contact the church office at 763-537-6965 or Rev. T. Michael Rock at tmichael@robbinsdaleuc.org. We are hoping this person can start by the beginning of March.