

**St. Paul's United Church of Christ
St. Paul, MN**

St. Paul's United Church of Christ, St. Paul, is an inclusive, progressive, Earthwise congregation which understands God's love to be expansive and inclusive. We believe that no matter who you are or where you are on life's journey, you are loved and accepted by a merciful and gracious God.

We are currently searching for a 15 hour per week administrative assistant to complete our office staff. This person reports to the Lead Minister, providing administrative support to the ministers and office administrator, facilitates communication between church staff, lay leaders, volunteers and others, and supports both ongoing and special projects.

St. Paul's UCC offers a warm, welcoming work environment, competitive pay, paid time off and a flexible schedule. Position is open until filled. Reply to spadministrator@comcast.net. Visit us at www.spuconsummit.org