

BOOKKEEPER

St. Anthony Park United Church of Christ seeks a Bookkeeper to function as part of a three-person team that has oversight and responsibility for managing and executing the church's finances.

Hours: This is a year-round, part-time position of approximately 5 hours/week. Flexible hours; hours will vary depending on the time of year and budget cycle – fewer hours in spring and summer; more hours in late fall and winter.

Annual Compensation: \$5,200.00 (\$20/hour @ 5 hours per week @ 52 weeks). The position does not include benefits. Job description available upon request.

We are an Open and Affirming congregation. Please visit www.sapucc.org to learn more.

Applications will be received through Monday, January 15, 2018 or until position is filled. Send resume and cover letter to:

Rev. Victoria Wilgocki at pastor@sapucc.org

or

St. Anthony Park United Church of Christ
2129 Commonwealth Ave.
St. Paul, MN 55108